



Ipswich & District Ramblers.

EXPENSES FORM

Name (printed):.....

Date:.....

Reason for Expense Request:

.....

Please provide receipts to support all expenses claimed, or provide a brief explanation where this is not possible.

Items	Cost
TOTAL	

Please sign below to confirm that the above expenses were incurred wholly, exclusively and necessarily on Group activities which further the Ramblers charitable aims.

Signed.....

Please give this completed and signed form to the Treasurer as soon as possible.

Authorised by the Treasurer.....Date.....
