

MINUTES

Date: 22nd January 2019

Ipswich Ramblers

	Present: Ian Gosden (Chair). Jo Mann. Rumana Zuberi. Ann Buckles. Keith Moxon. Geoff Knight. Paul Buckles. Sandra Summers. Rob Young.	Actions (initials)
	Apologies: none	
1	Minutes of last meeting	
	The minutes of the meeting held 22 nd November 2018 were agreed	
2	Matters Arising / Actions completed if not covered elsewhere in agenda	
	• Vandalism of cars – how to record walks in programme for those targeted –. Walk leader details will be recorded as before, Head office and area advised. • Debit Card facility to be investigated – RZ. Carry forward, RZ will email any information. • Accommodation details emailed out for Skipton holiday, JM actioned • ‘No walk this week’ to be added to website – KM actioned. See below. • Mailchimp to be sent regularly asking for walks, JM diarised • ICE contact notebooks for walk leaders - JM purchased, given to committee members to take to walks to record details of new, unknown or unregistered walkers. To be kept under review. • How to keep new walkers / social event –Possibly contact 3 months after joining, how are things going?– Ann to email. Also invite to a ‘new members walk’ with a smaller group and pay for tea / cakes. Group to pay for tea / cake. Ann & Paul will arrange and committee review afterwards.	RZ AB/PB
3	Finance Report - Rumana	
	Area treasurer has been in contact reminding that large amounts should not be kept in the bank account, groups to bear this in mind when requesting allocations. Balance £886.38 includes Chipping Ongar trip payments, £626.38 without. Awaiting Bredfield hall AGM hire invoice Spending expectations for next six months - Soup lunch - £50 hall + £50 lunch costs (to be refunded to those making) Cake afternoon - £50 hall + £50 cakes (to be refunded to those making) Summer picnic - £50 hall Programmes £50 – printing and postage Rumana will advise area Subsidising of coach trips was discussed, possibly 25% of cost. Travel expenses to recce walk can be claimed for walks over 40 miles up to a maximum £50 per walk, walk leaders to be advised. Footpath maintenance equipment – to purchase a couple of pairs of secateurs. Sandra to purchase, also hi viz vests, will give invoice to Rumana. Unity Bank / Online banking. – Questions were raised regarding the possibility of a debit card and how cash can be obtained. Trip payments will incur bank charges for cheques and cash. This will need	RZ SS

	to be absorbed by the group, to be kept under review and members encouraged to do bank transfer. Rumana to clarify with the bank	RZ
4	Membership Report - Ann	
	New dashboard info in place gives up to date numbers; 325 members. 7 new members since last meeting, 5 members lapsed / 1 leaver.	
5	Area Matters	
	Ian attended area meeting on 7 th Jan and emailed minutes to the committee for info. Footpath maintenance groups are being encouraged. The group would be happy to join if asked. When on a walk make a note of any issues and pass the info on to Rights of Way, copy to Geoff. Area AGM on 2 nd Feb all committee can attend. Poster to go on website. Details of walk to be clarified with area. – confirmed as following the walk – 5 m. Next meeting April 5 th , any committee can attend.	
6	Footpath Report - Geoff	
	Geoff updated on the following • Trimley Estates, Innocence Farm. – a new development linked to the docks, some paths will be introduced to meet with existing. • Melton FP 22. Geoff has been trying to clear this path, the parish council is now getting involved. • Co-operation with Waterways Group. • FP Secs meet with Andrew Woodin. A positive meeting. • Coastal Path – There are some areas that you are not able to walk along the river between Bawdsey and Melton, the addition of these paths would improve the coastal path. A letter can be sent giving views to Giles Merritt giles.merritt@naturalengland.org.uk as suggested routes will be chosen soon. • Although Network Rail have won their case around Trimley there are other issues with the dualling the line and more paths being closed temporarily in the process. • EDF / Network Rail / Sizewell C – will most certainly cause issues if it goes ahead. 10 crossings at threat along the line, not just in the area local to Sizewell.	
7	2019 Holiday	
	28 - full Meeting in early March – walks / car sharing. Meals – 2 evenings for whole group - Mon / Weds	
8	Programme and any specific upcoming walks	
	'No walk this week' is not making a difference with new walks being added, not worth continuing after 31 st March. Souper walk date – Weds 17 th April. Cake afternoon date 22 nd May Summer picnic date – 17 th July Locations to be decided. Email for walks for summer, ask for evening walks, 4 miles. local 7pm start.	JM

	Ask Gareth about breakfast walk.	
9	AOB	
	Website – because of GDPR we have had to remove names against walks on historical programmes. Keith has made a document for programmes since 2010 and uploaded to site without names.. There is also a growing record of walks that can be downloaded.	

Date of next meeting 26th March 7pm Rumana's.

21st May – Ian's

GDPR – Committee members consented to their names being included in the minutes above.

Finance Addendum following communication with Unity Bank

Ipswich & District Ramblers <treasurer@ipswichramblers.org.uk>
Thu 24/01/2019 17:17

Good Evening all,

I followed up the points from Tuesday's meeting with Unity Bank.

A) they do not offer a debit card.

We could sign up for their Corporate MultiPay Card which is essentially a credit card. Only one signatory's name will be allowed on the card.

B) to drawdown cash we need to complete, on a one-off basis, an 'Encashment' form identifying a bank branch we will get the money from e.g. NatWest, RBS. It takes two weeks to set up.

I have printed out the form and will fill it in. I will need either Ian or Jo to be the second signatory on the form.

Alternatively, we can use the MultiPay Card to withdraw cash - but obviously this involves a charge.

C) for paying in money using a paying-in slip, the handling charge for each cheque is 30p. So, if I paid in five cheques using a single paying-in slip, we will be charged £1.50.

For paying in cash the charge is 50p per £100. So when I pay in £60 (in cash) for the Chipping Ongar trip we will be charged 50p. On the other hand if I paid in £160 in cash then our charge will be £1.00.

Rumana