

Minutes

Date: 28th April 2020 Via Zoom video conferencing due to Coronavirus restrictions

Ipswich Ramblers

	Present: Ian Gosden (Chair). Jo Mann. Rumana Zuberi. Ann Buckles. Keith Moxon. Geoff Knight. Paul Buckles. Sandra Summers. Rob Young.	Actions (initials of person who is taking the action)
	Apologies:	
1	Minutes of last meeting	
	The minutes of the meeting held 9 th January 2020 were agreed	
2	Matters Arising / Actions completed if not covered elsewhere in agenda	
	- Investigate OS maps subscription -IG. The group account means you can photocopy plotted routes, no use to us. - Contact Area regarding November allocation – IG. RZ emailed re allocation, now received 24th April. - Area minutes to be emailed when available – IG actioned. - Email to group regarding footpath working group – GK/JM actioned. Footpath group had a successful morning clearing a path in Melton. Now on hold - Geoff Pratt bench – GK. A suitable place is being decided on. Minutes of 3rd Sept 2019 agreed up to £200.00 - Winchester walks date to be emailed -JM actioned - Hall options for event walks – JM. On hold re virus	
3	Finance Report - Rumana	
	- Current balance 632.52 - Process for cash payments for social events to be clarified. RZ to be able to keep a float for this up to £30. - Dates for social events and how they impact on the end of year accounting to be clarified. Keep float for cash refund, and cut off date for paying. Walks can be in beginning of October but procedure must be followed. £40 donation in February from Suffolk Rambling Club - From email to confirm committee agreement of keeping cash float for coach refunds etc. Committee confirmed the use of a cash float. - RZ attended a treasurer's course in Feb. Confirmed first allocation should be automatic, and second one requested. November allocation was delayed, only received April, keep a look out for second allocation. RZ - Coming away from Unity bank to Nat West, this needs to be phased through groups towards the end of the year.	RZ

	Training for treasurers online / webinar. • Cheques less than £100 only one needs to sign, group decision for this to still be two to confirm authorisation. • Can keep 3-6 months cash, as a group we generally don't use cash but agreed for some to be kept as per above. • Travel 28p max per mile for petrol can be claimed for meetings.	
4	Membership Report - Ann	
	311 members at beginning of April. Send a card to some long serving members who have lapsed their membership	AB
5	Area Matters	
	Due to Covid-19 meeting cancelled.	
6	Footpath Report - Geoff	
	• Geoff had sent a report via email.	
7	2020 Holiday	
	Due to Covid-19 this is unlikely to take place this year. Individuals were advised to make their own decisions regarding cancelling accommodation. Send email – cancelled.	
8	Programme and dates	
	• Cake afternoon – 6th May . cancelled. • Sarah Clark opening garden at Aldeburgh for the Hospice, link with walk and coffee / lunch after - Sunday 5th July. Expected to be cancelled • Summer Picnic 8th July and committee meeting, expected to be cancelled • Committee meeting 7th Oct to discuss AGM. • AGM 4th November • Mince pies Sunday 20th Dec	
9	AOB	
	• Coronavirus. Wait and see what happens. Advice regularly updated from Ramblers. Link via our website. • Ann and Paul have been ringing people who are known to be living on their own to keep in touch. • Photos. Keith has been reviewing alternative options now available from Ramblers on website but following discussions it was decided to keep as we are for now using Flickr.	

GDPR – Committee members consented to their names being included in the minutes above.